

# VACANCY VAKATURE



## EXTERNAL CIRCULATION

**DIRECTORATE: Civil Engineering Services**  
**POST DESIGNATION: Supervisor Driver (Street & Stormwater) Uniondale - George**  
**(Permanent)**  
**WC0441493**  
**REFERENCE: 3442856**

Salary: R207 984 – R269 964 (T7)  
Additional Service Benefits: Medical Aid, Pension, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance

### MINIMUM REQUIREMENTS:

- Grade 9 or equivalent technical qualification
- Valid driver's license Code EB or C with PrDP
- 1 - 2 years relevant experience

### COMPETENCIES:

- Core Professional Competencies: Problem Solving, Planning and Organising, Organisational Awareness
- Functional Competencies: Discipline Specific Skills, People Management, Task Management, Workplace Safety, Budgeting
- Public Service Orientation: Interpersonal Relationships, Communication, Service Delivery Orientation
- Action and outcome Orientation, Resilience, Ethics and Accountability
- Management/Leadership Competencies: Direction Setting, Impact & Influence, Coaching & Mentoring, Team Orientation

### KEY PERFORMANCE AREAS:

- Ensure that all construction work is properly planned and communicated with all role players, and that control is exercised during all projects.
- Ensure that work is performed under supervision and that subordinate personnel is provided with advice and in-job training.
- Ensure that duties are executed effectively.
- Ensure that the vehicle is driven and maintained, and that all safety measures are applied.
- Ensure that information is communicated and received correctly and that good communication channels are maintained.
- Ensure that proper time management is done by ensuring availability of items on the vehicle.
- Ensure that proper account is given in writing on every call out received.
- Ensure that all safety requirements are adhere to during the execution of duties

### SPECIAL CONDITIONS ATTACHED TO THE POST:

- Ability to communicate in two of the official languages of the Western Cape
- Good communication and interpersonal skills
- Good leadership and people skills
- Ability to work under pressure
- Must be willing to do standby duties
- Must be willing to work in adverse weather conditions

**PROBATION PERIOD:** 6 months

**ENQUIRIES:** Mayur Beeput (0447521024)

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## **INSTRUCTIONS TO APPLICANTS (Please read carefully)**

Applicants must submit a formal application form with all fields completed and a comprehensive CV, certified copies (not older than 6 months) of relevant qualifications, identity document and driver's license, if applicable. Applications must be submitted **electronically** preferably as one PDF document to [CivilPosts@george.gov.za](mailto:CivilPosts@george.gov.za). Application forms can be obtained from the Municipal website, [www.george.gov.za](http://www.george.gov.za) and must reach the Human Resource Department on or before **[04 DECEMBER 2024]** at 16:30pm. **Applicants must clearly state the reference number and position title in the subject line of the email. Applicants are required to complete application form in full.**

**Only electronic applications will be accepted.**

### **Disqualification:**

**Please note that the following will lead to disqualification:**

- Non-submission of required documents or submission of fraudulent documents.
- Canvassing of Councillors and/or officials.
- Non-adherence to the instructions on the advertisement.

**NB:** Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

### **The Municipality reserves the right not to make an appointment.**

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under-represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

**CLOSING DATE: [2024-12-04] AT 16:30PM**