

VACANCY VAKATURE



EXTERNAL CIRCULATION

DIRECTORATE: Civil Engineering Services
POST DESIGNATION: PUBLIC TRANSPORT OVERSIGHT OFFICIAL (PTOO) - George
(Permanent)
WC0442333
REFERENCE: 3437961

Salary: R822984-R1068324 (T17) (Subject to TASK Job Evaluation Outcome)
Additional Service Benefits: Medical Aid, Pension, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance

MINIMUM REQUIREMENTS:

A relevant tertiary qualification in transport and technical related field
Code B Driver's License
Computer Literacy: Ms Office
8 years or more relevant experience with extensive managerial experience

COMPETENCIES:

Functional Competencies: Financial Management, People Management, Monitoring and Control, Organisational Awareness
Public Service Orientation Competencies: Communication, Service Delivery Orientation, Client Orientation and Customer Focus
Personal Competencies: Action Orientation, Resilience, Change Readiness, Learning Orientation, Problem Solving, Accountability and Ethical Conduct
Management/ Leadership Competencies: Direction Setting, Impact and Influence, Coaching and Mentoring, Team Orientation

KEY PERFORMANCE AREAS:

Ensure that the Municipality fulfils its GIPTN planning responsibilities in terms of the NLTA and the IGA
Ensure that the Municipality fulfils its governance responsibilities in terms of the IGA
Provide effective oversight over the planning, implementation, management and operations of the GIPTN, in line with the provisions of the IGA and FA, and other relevant national legislation and grant conditions
Engage with internal and external stakeholders, including public participation
Develop sufficient capacity within the Municipality to support the eventual transfer of all GIPTN-related responsibilities
Carry out specific work sequences to ensure that the Municipality fulfils its funding responsibilities in terms of the IGA and FA

PROFESSIONAL EXPERIENCE ATTACHED TO THE POST:

Experience in contract management, oversight and compliance monitoring
Experience in the public transport sector
Experience of stakeholder engagement and public participation
A strong understanding of municipal governance and finances
Good computer literacy and related experience

SPECIAL CONDITIONS ATTACHED TO THE POST:

Must be well proficient in at least 2 of the 3 official languages of the Western Cape
Must have good communication skills
Must have negotiating abilities
Must have report writing skills
Must have a general positive outlook in the work environment
Ability to work for long, interrupted hours

PROBATION PERIOD: 6 months

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ENQUIRIES: J Koegelenberg (0448019278)

INSTRUCTIONS TO APPLICANTS (Please read carefully)

Applications must be submitted **electronically** on the E-recruitment site, which can be found on the George Municipality website, www.george.gov.za, under **Job Portal**. Applicants must register and apply online before **[2024-11-22]** at 16:30pm.

Please Note the following when applying on the Portal:

- Applicants must please ensure to follow the Assisting Guidelines that can be accessed on the website under Job Portal, before completing their online application.
- Applicants should check and verify their current status or the progression of their application, by referring to their "Inbox" tab on the Portal.
- Please ensure that all the information on your profile is correct and all the necessary documents are attached, prior to submitting your job application.

Applicants must complete all the mandatory profile fields honestly and thoroughly. Please ensure the following documents are submitted under the correct field titles:

- A comprehensive CV (Stipulating full employment history-title of position held, time periods and duties).
- All applications must be accompanied by certified copies (not older than 6 months), by a Commissioner of Oath.
- All relevant Qualifications and Identity document must accompany your application. Driver's license and registration with a professional body must accompany your application only if applicable.

Only online applications will be accepted.

The turnaround time for assistance with any portal related challenges is two (2) working days. Applicants are urged to register and apply well in advance.

Disqualification:

Please note that the following will lead to disqualification:

Non-submission of required documents or submission of fraudulent documents.

Canvassing of Councillors and/or officials.

Non-adherence to the instructions on the advertisement.

NB: Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

The Municipality reserves the right not to make an appointment.

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under-represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

CLOSING DATE: [2024-11-22] AT 16:30PM