

GEORGE MUNICIPALITY / GEORGE MUNISIPALITEIT TENDER NUMBER / NOMMER: DPD024/2024

Tenders are hereby invited for the **Rendering of Social Media, Website and Digital Marketing support services to George Municipality for a period of three (3) years.**

Tenders word hiermee ingewag vir die **Lewering van Sosiale Media, Webtuiste en Digitale Bemarking ondersteuningsdienste aan George Munisipaliteit vir 'n tydperk van drie (3) jaar.**

Completed tenders in a sealed envelope, clearly marked:

Voltooide tenders in 'n verseëelde koevert, duidelik gemerk:

Tender No. DPD024/2024 must be placed in the tender box at the George Municipality on the First Floor, Directorate: Financial Services, Supply Chain Management, Civic Centre, York Street, George by no later than **12:00 on Tuesday, 10 September 2024.** Tenders will be opened on the same day in the Committee Room at 12:05. Late or unmarked tenders will not be considered. No posted tenders or tenders per fax or e-mail will be accepted.

Tender Nr. DPD024/2024 moet voor **Dinsdag, 10 September 2024 om 12:00** in die tender bus by die George Munisipaliteit op die Eerste Vloer, Direkoraat: Finansiële Dienste, Voorsieningskanaal Bestuurseenheid, Burgersentrum, Yorkstraat, George geplaas word. Tenders sal om 12:05 dieselfde dag in die Komiteekamer ooggemaak word. Laat of ongemerkte tenders sal nie oorweeg word nie. Geen tenders per pos, faks of e-pos sal aanvaar word nie.

A compulsory briefing session will be held on Monday, 19 August 2024 at 11:00 via MS Teams. Tenderers must register per e-mail at Mr. Marc Jacobs with email address: mcjacobs@george.gov.za before 10:00 on Friday, 16 August 2024 in order to receive an invite for the compulsory information session.

'n Verpligte inligtingsessie sal op Maandag, 19 Augustus 2024 om 11:00 via MS Teams gehou word. Tendersaars moet teen Vrydag, 16 Augustus 2024 voor 10:00 per e-pos registreer by Mnr. Marc Jacobs by e-pos adres: mcjacobs@george.gov.za om 'n uitnodiging na die verpligte inligtingsessie te ontvang.

If tenderers do not register for attendance before 10:00 on Friday, 16 August 2024 with Mr. Marc Jacobs; tenderers will not be able to attend the compulsory information session, which will invalidate your tender.

Indien tendersaars nie voor 10:00 op Vrydag, 16 Augustus 2024 vir bywoning by Mnr. Marc Jacobs geregistreer het nie; sal tendersaars nie die verpligte inligtingsessie kan bywoon nie, en sal u tender ongeldig wees.

Non-attendance of the compulsory briefing session will disqualify your tender.

Indien die verpligte inligtingsvergadering nie bygewoon word nie, sal u tender gediskwalifiseer word.

Tender documents are available at a non refundable deposit of R284-05 each from the Supply Chain Management Unit, First Floor, Civic Centre, York Street, George.

Tender dokumente is verkrygbaar teen 'n R284-05 nie-terugbetaalbare deposito elk by die Voorsieningskanaalbestuur Eenheid op die Eerste Vloer, Burgersentrum, Yorkstraat, George.

Tender documents are available on the George Municipality's website: www.george.gov.za, free of charge.

Tender dokumente is gratis op die George Munisipaliteit se webblad beskikbaar: www.george.gov.za.

Tenders will be evaluated and awarded as follows:

Tenders sal as volg ge-evalueer en toegeken word:

Stage 1: Functionality

Only tenders scoring a minimum of 160 out of 200 points in stage 1 will be further considered for evaluation in stage 2.

Fase 1: Funksionaliteit

Slegs tendersaars wat 'n minimum van 160 uit 200 punte behaal in fase 1, sal verder vir evaluering in fase 2 oorweeg word.

Stage 2: Price, B-BEE Status and Specific Goals

Tenders will be evaluated and adjudication in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2022; the George Municipality's Supply Chain Management Policy as well as the George Municipality's Preferential Procurement Policy, where 80 points will be scored for price and 20 points for B-BBEE status and Specific Goals.

Fase 2: Prys, B-BBEE Status en Spesifieke Doelwitte

Tenders sal ge-evalueer en toegeken word in terme van die Wet op die Raamwerk vir Voorkeurverkrygingsbeleid (Wet 5 van 2000) Regulasies 2022; die George Munisipaliteit se Voorsieningskanaalbestuursbeleid sowel die George Munisipaliteit se Voorkeurverkrygingsbeleid, waar 80 punte ten opsigte van die prys en 20 punte ten opsigte van B-BBEE status en Spesifieke Doelwitte toegeken sal word.

For more information, contact Ms Sharon House at (044) 801 9295.

Vir verdere inligting, kontak Me Sharon House by (044) 801 9295.

The Municipality reserves the right to withdraw any invitation to tender and/or to readvertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the lowest or any tender.

A TCS PIN for bidders' tax compliance information must be submitted with the tender document.

It will be required from the successful bidder to register on the Central Supplier Database (CSD).

**MR D ADONIS
ACTING MUNICIPAL MANAGER
GEORGE MUNICIPALITY
GEORGE
6530**

Die Munisipaliteit behou die reg voor om enige versoek vir 'n tender terug te trek en/of te her-adverteer of enige tender te verwerp of gedeeltelik te aanvaar. Die Munisipaliteit is nie daartoe gebind om die laagste of enige tender te aanvaar nie.

'n "TCS PIN" vir tenderaars se belasting nakoming inligting moet ingesluit wees by die tender dokument.

Dit sal van die suksesvolle tenderaar verwag word om op die Sentrale Verskaffersdatabasis (SVD) te registreer.

**MNR D ADONIS
WAARNEMENDE MUNISIPALE BESTUURDER
GEORGE MUNISIPALITEIT
GEORGE
6530**