

VACANCY VAKATURE



EXTERNAL CIRCULATION

DIRECTORATE: Electrotechnical Services
POST DESIGNATION: Manager- GIS & Planning - George
(Permanent)
WC0440492
REFERENCE: 3201729

Salary: T15 R578580-R751080 (T15)
Additional Service Benefits: Medical Aid, Pension, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance
Perks: Cellphone and Vehicle Allowance (subject to prescribed requirements)

MINIMUM REQUIREMENTS:

A relevant National Diploma in Engineering, with extensive experience and or BTech and registration and registration as a Pr Techni Eng
Valid Code B Driver's License
Computer Literacy: MS Office
CAD or GIS experience
10 Years proven experience post registration in an electricity distribution Planning environment with site supervisory experience
Must be able to speak at least 2 of the 3 official languages of the Western Cape

PREFERRED REQUIREMENTS:

A relevant National Diploma in Engineering, with extensive experience, and or BTech and registration as a Pr Techni Eng – NQF Level 7
A relevant professional tertiary qualification in GIS
Registration with SAGC as GISc/Technologist or Professional
10 years or more relevant post qualifying experience covering all aspects of GIS function

COMPETENCIES:

Core Competencies: Planning, Organizational Awareness, Attention to Detail, Design, Project Management, Construction, Operations and Maintenance
Public Service Orientation Competencies: Interpersonal Relationships, Service Delivery Orientation, Communication
Personal Competencies: Action and outcome orientation, Resilience, change readiness, Cognitive ability, Learning orientation, Accountability and ethical conduct
Management/Leadership Competencies: Impact and Influence, Team Orientation, Direction Setting, Coaching and Mentoring

KEY PERFORMANCE AREAS:

Ensure data obtained is managed and converted for inclusion in the GIS for future access or retrieval and to provide a quality mapping and spatial analysis database for use in the GIS and Drafting Section
Ensure the activities, projects and assignments associated with the Directorate are monitored, deviations addressed and corrective measures introduced to curb non conformance, poor quality and performance enabling the department to deliver in accordance with the laid down objectives, procedures and cost parameters.
In order to have an updated system with accurate asset information that can be used for the management of these assets in terms of maintenance, finance and planning functions.
Ensure a climate conducive to promoting and sustaining productivity, performance and improving the quality of work enabling the Contractor to meet contractual obligations and service delivery objectives and the completion of projects on time, within budget and to specification

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Ensure continued identification of projects and interaction with internal and external parties in the execution thereof
To uphold a safe and continuous supply of electricity and maintain a good service delivery to consumers
Ensure accurate budget control in meeting objectives and sustaining quality standards of service delivery
Ensure continuous interaction with concerned parties on the status of project progress and on related matters
Ensure that all personnel in the Draught / GIS Office is suitably equipped with knowledge to promote a positive work environment

SPECIAL CONDITIONS ATTACHED TO THE POST:

Must be able to meet deadlines
Must have supervisory skills
Must have analytical skills
Must have good communication and interpersonal skills
Must maintain good consumer and customer relations
Must be able to handle conflict and work under pressure
Must be able to pay attention to detail
Must be able to apply discretion in swift changing circumstances
Must not be afraid of heights
Must use own judgement in the sequence of performing duties
Must be able to speak at least 2 of the 3 official languages of the Western Cape

PROBATION PERIOD: 6 months

ENQUIRIES: D GREEFF (044 803 9200)

INSTRUCTIONS TO APPLICANTS (Please read carefully)

Applications must be submitted **electronically** on the E-recruitment site, which can be found on the George Municipality website, www.george.gov.za, under **Job Portal**. Applicants must register and apply online before **[2024-08-30]** at 16:30pm.

Please Note the following when applying on the Portal:

- Applicants must please ensure to follow the Assisting Guidelines that can be accessed on the website under Job Portal, before completing their online application.
- Applicants should check and verify their current status or the progression of their application, by referring to their "Inbox" tab on the Portal.
- Please ensure that all the information on your profile is correct and all the necessary documents are attached, prior to submitting your job application.

Applicants must complete all the mandatory profile fields honestly and thoroughly. Please ensure the following documents are submitted under the correct field titles:

- A comprehensive CV (Stipulating full employment history-title of position held, time periods and duties).
- All applications must be accompanied by certified copies (not older than 6 months), by a Commissioner of Oath.
- All relevant Qualifications and Identity document must accompany your application. Driver's license and registration with a professional body must accompany your application only if applicable.

Only online applications will be accepted.

The turnaround time for assistance with any portal related challenges is two (2) working days. Applicants are urged to register and apply well in advance.

Disqualification:

Please note that the following will lead to disqualification:

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Non-submission of required documents or submission of fraudulent documents.
Canvassing of Councillors and/or officials.
Non-adherence to the instructions on the advertisement.

NB: Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

The Municipality reserves the right not to make an appointment.

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under-represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

CLOSING DATE: [2024-08-30] AT 16:30PM

recruitment@george.gov.za

Cellphone and Vehicle Allowance (subject to prescribed requirements)