

# VACANCY VAKATURE



## EXTERNAL CIRCULATION

**DIRECTORATE: CIVIL ENGINEERING SERVICES**  
**POST DESIGNATION: SUPERVISOR (PROCESS CONTROLLER) - HAARLEM**  
**(PERMANENT)**  
**WC0444923**  
**REFERENCE: 3226148**

Salary: R 199 032 – R 258 336 (T7)  
Additional Service Benefits: Medical Aid, Pension, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance

### MINIMUM REQUIREMENTS:

Grade 12 or relevant post matric qualification preferably a NTC 3 in Water Treatment or Wastewater treatment  
Trade related qualification: Operators certificate/ Water or Wastewater Treatment practice (N3)  
Code B Driver's License  
1-2 years' relevant experience

### PHYSICAL REQUIREMENT:

Incumbent must be fit and able bodied.

### COMPETENCIES:

**Core Professional Competencies:** Oral Communication, Written Communication, Problem Solving, Decision making, Planning and Organising, Ethics and Professionalism,

**Functional Competencies:** Discipline Specific Skills, Task Management, Use of process specific Technology/Equipment, Quality Orientation, Work Place Safety, People Management

**Public Service Orientation Competencies:** Service Delivery Orientation, Interpersonal Relationships, Communication, Service Delivery Orientation

**Personal Competencies:** Action and outcome orientation, Resilience, Change readiness, Cognitive ability, Learning orientation

**Management/Leadership Competencies:** Direction Setting, Impact and Influence, Coaching and Mentoring, Team Orientation

### KEY PERFORMANCE AREAS:

Perform specific tasks associated with the purification of water from the raw stage where water flows from the mountain or river to the final stage where water is purified.

Ensure the production of clean and quality water.

Ensure that the quality of work delivered is up to standard.

Ensure information is readily available at the onset of each shift.

### SPECIAL CONDITIONS ATTACHED TO THE POST:

Must be prepared to work overtime, shifts and standby duties.

Ability to perform independently.

Knowledge of SABS Standards, Occupational Health and Safety Act and Water Act.

Ability to communicate in at least two official languages of the Western Cape.

Good communication skills.

**PROBATION PERIOD:** 6 months

**ENQUIRIES:** G BREDEKAMP (044 803 9264)

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## **INSTRUCTIONS TO APPLICANTS**

Applicants must submit a formal application form with all fields completed and a comprehensive CV, certified copies (not older than 6 months) of relevant qualifications, identity document and driver's license, if applicable. Applications must be submitted **electronically** preferably as one PDF document to [civilposts@george.gov.za](mailto:civilposts@george.gov.za). Application forms can be obtained from the Municipal website, [www.george.gov.za](http://www.george.gov.za) and must reach the Human Resource Department on or before **04 September 2024 at 16:30 pm**.

**Applicants must clearly state the reference number and position title in the subject line of the email. Applicants are required to complete application form in full.**

**Only electronic applications will be accepted.**

### **Disqualification:**

**Please note that the following will lead to disqualification:**

Non-submission of required documents or submission of fraudulent documents.  
Canvassing of Councillors and/or officials.  
Non-adherence to the instructions on the advertisement.

**NB:** Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

### **The Municipality reserves the right not to make an appointment.**

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under-represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

**CLOSING DATE: 04 SEPTEMBER 2024 AT 16:30**