

TENDER NOTICE AND INVITATION TO TENDER

Tenders are hereby invited for the **TRIENNIAL: PROVISION OF PROFESSIONAL SERVICES.**

This tender includes the following professional services:

- Engineering (civil including transportation, structural, mechanical, electrical, and electronic)
- Architectural and associated services
- Environmental Assessment Practitioners
- Urban Design
- Town and Regional Planning
- Quantity Surveying
- Innovation Capacity Enhancement
- Disaster Management
- Infrastructure Management Information Systems
- Lifecycle planning, governance, and finance and associated services
- Project Management
- Other ad-hoc services etc.

Tenders may only be submitted on the tender documentation that is issued.

Requirements for sealing, addressing, delivery, opening and assessment of Tenders are stated in the Tender Data.

Tender No. T/ING/018/2024 must be placed in the tender box at the **George Municipality, Main Building on the First Floor, Financial Services Directorate, Supply Chain Management Unit, Civic Centre, 71 York Street, George** by no later than **12:00 on 26 August 2024**. Tenders will be opened on the same day in the Committee Room at 12:05. Late or unmarked tenders will not be considered. Telegraphic, telephonic, telex, facsimile, e-mail, and late tenders will not be accepted.

Tender documents will be made available from the date of advertisement and will be available on the municipal website, free of charge.

A non-refundable deposit of **R284.05** per document must be paid at the Supply Chain Management Unit, First Floor, Civic Centre, York Street, George.

Banking Details

Account Name: George Municipality
Account Type: Public Sector Cheque Account
Bank: First National Bank

Tenders word hiermee ingewag vir die **DRIEJAARLIKSE: VOORSIENING VAN PROFESSIONELE DIENSTE.**

Hierdie tender sluit die volgende professionele dienste in:

- Ingenieurswese (siviël insluitend vervoer, struktureel, meganiese, elektriese en elektroniese)
- Argitektoniese en verwante dienste
- Omgewingsbeoordelingspraktisyns
- Stedelike Ontwerp
- Stad- en Streeksbeplanning
- Bourekenaarskap
- Verbetering van Innovasiekapasiteit
- Rampbestuur
- Infrastruktuur Bestuurinligting Stelsels
- Lewensiklusbeplanning, bestuur en finansies en verwante dienste
- Projek bestuur
- Ander ad-hoc dienste ens.

Tenders mag slegs ingedien word op die tender dokumentasie wat uitgereik is.

Vereistes vir die verseëling, adressering, aflewering, oopmaak en evaluering van tenders word vervat in die Tender Data.

Tender Nr. T/ING/018/2024 moet voor **26 Augustus 2024 om 12:00** in die tender bus by die **George Munisipaliteit, Hoof Gebou op die Eerste Vloer, Finansiële Dienste Direkoraat, Voorsieningskanaal Bestuurseenheid, Burgersentrum, Yorkstraat 71, George** geplaas word. Tenders sal om 12:05 dieselfde dag in die Komiteekamer oopgemaak word. Laat of ongemerkte tenders sal nie oorweeg word nie. Geen tenders sal per telegrafiese, telefoniese, teleks, faks, e-pos en geen laat tenders sal aanvaar word nie.

Tender dokumente sal gratis beskikbaar wees vanaf die datum wat die tender adverteer word op die munisipale webwerf.

'n Nie-terugbetaalbare deposito van **R284.05** per dokument moet by die Voorsieningskanaal-bestuurseenheid op die Eerste Vloer, Burgersentrum, Yorkstraat, George betaal word.

Bank Besonderhede

Rekening Naam: George Munisipaliteit
Rekening Tipe: Publieke Sektor Tjek Rekening
Bank: Eerste Nasionale Bank

Account Number: 62869623150
Branch Code: 210554
Swift Code: FIRNZAJJ
Reference: T/ING/018/2024

Rekening Nommer: 62869623150
Tak Kode: 210554
Swift Kode: FIRNZAJJ
Verwysing: T/ING/018/2024

A compulsory clarification meeting with suitable representatives of the Employer will be held at George Municipal Main Building - Conference Hall/Room, 71 York Street, George at **13:00 on 30 July 2024**.

'n Verpligte inligtingsvergadering met geskikte verteenwoordigers van die Werkgewer sal op **30 Julie 2024 om 13:00** gehou word by die George Munisipale Hoof Gebou – Konferensie Saal, Yorkstraat 71, George.

There will be an attendance register for the compulsory clarification meeting that must be signed.

Daar gaan 'n bywoningsregister wees vir die verpligte inligtingsvergadering wat geteken moet word.

Bidders should be represented at the compulsory clarification meeting by a **technical employee from the prospective bidder** who is suitably qualified and experienced to comprehend the implications of the work involved, **and whom will be directly involved** in the compilation/preparation of the tender.

'n **Tegniese werknemer** van die voornemende Tenderaar, met voldoende kwalifikasies en ervaring om die implikasie van die betrokke werk te begryp, moet die voornemende tenderaar verteenwoordig tydens die verpligte inligtingsvergadering, **en wie direk betrokke sal wees** by die samestelling/voorbereiding van die tender.

The certificate of attendance will only be signed after the compulsory clarification meeting.

Die sertifikaat van bywoning sal na die verpligte inligtingsvergadering geteken word.

Tender Predetermined Criteria:

Tender Voorafbepaalde Kriteria:

Only tenderers who comply with the following criteria are eligible to submit tenders:

Slegs tenderaars wat voldoen aan die volgende kriteria sal toegelaat word om te tender.

Only those tenderers who have in their employ management and supervisory staff satisfying the requirements of the scope of work and who have completed the relevant NQF Level 5 Unit Standard in labour-intensive competencies. Refer to Tender Data Clause C.3.8.3.

Slegs tenderaars wat bestuur en toesighoudende personeel in diens het wat aan die vereistes van die werkomvang voldoen, en wat ook die kursus in arbeidsintensiewe konstruksie NQF Vlak 5 Eenheid Staandaard voltooi het. Verwys na Tender Data Klousule C.3.8.3.

Prospective bidders that arrive after 15 (fifteen) minutes of the advertised time, will not be allowed to attend the meeting or to sign the attendance register, unless the person chairing the meeting gives permission to do so. Reasons for the chairperson's decision must be noted.

Voornemende tenderaars wat 15 (vyftien) minute na die geadverteerde begin tyd arriveer, sal nie toegelaat word om die vergadering by te woon of die teenwoordigheidsregisters te onderteken nie, behalwe indien die voorsitter van die vergadering toestem daartoe dat die persoon bywoon. Redes vir die voorsitter se besluit moet aangeteken word.

Only those tenderers who comply with the conditions of tender stated in Clauses C.2.1 and C.3.8.3.

Slegs tenderaars wat voldoen aan die voorwaardes van tender soos beskryf in Klousules C.2.1 en C.3.8.3.

Tenders will be evaluated and awarded as follows:

Tenders sal as volg ge-evalueer en toegeken word:

Stage 1: Functionality

Only tenders scoring a minimum of **64.60** out of **95** points will be further evaluated in terms of Stage 2: Price, Preference and Specific Goals.

Fase 1: Funksionaliteit

Slegs tenderaars wat 'n minimum van **64.60** uit **95** punte behaal sal verder vir evaluering in Fase 2: Prys, Voorkeur en Spesifieke Doelwitte oorweeg word.

Stage 2: Price, Preference and Specific Goals

Tenders will be evaluated and awarded in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2022; the George Municipality's latest Supply Chain Management Policy as well as the George Municipality's Preferential Procurement Policy, where **80** points will be scored for price and **20** points for B-BBEE status and specific goals. Refer to the Tender Data Clause C.3.11.3 to C.3.11.5 for detailed breakdown of the evaluation process.

The specified goal for this tender is: Locality.

The Municipality reserves the right to withdraw any Invitation to Tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the lowest or any tender.

A TCS PIN for Bidder's tax compliance information must be submitted with the tender document.

It will be required from the successful Bidder to register on the Central Supplier Database (CSD).

MR D ADONIS
ACTING MUNICIPAL MANAGER
GEORGE MUNICIPALITY
GEORGE
6530

Fase 2: Prys, Voorkeur en Spesieke Doelwitte

Tenders sal ge-evalueer en toegeken word in terme van die Wet op die Raamwerk vir Voorkeurverkrygings-beleid (Wet 5 van 2000) Regulasies 2022, die George Munisipaliteit se nuutste Voorsieningskanaal Bestuursbeleid sowel as die George Munisipaliteit se Voorkeurverkrygingsbeleid, waar **80** punte ten opsigte van die prys en **20** punte ten opsigte van B-BBEE status en spesifieke doelwitte toegeken sal word. Verwys na die Tender Data Klousule C.3.11.3 tot C.3.11.5 vir 'n gedetailleerde afbakening van die evaluasie proses.

Die spesifiseerde doelwit vir die tender is: Ligging.

Die Munisipaliteit behou die reg voor om enige versoek vir 'n tender terug te trek en/of te heradverteer of enige tender te verwerp of gedeeltelik te aanvaar. Die Munisipaliteit is nie daartoe gebind om die laagste of enige tender te aanvaar nie.

'n "TCS PIN" vir Tenderaars se belasting nakoming inligting moet ingesluit wees by die tender dokument.

Dit sal van die suksesvolle Tenderaar verwag word om op die Sentrale Verskaffersdatabasis (SVD) te registreer.

MNR D ADONIS
WAARNEMENDE MUNISIPALE BESTUURDER
GEORGE MUNISIPALITEIT
GEORGE
6530