

VACANCY VAKATURE



EXTERNAL CIRCULATION

DIRECTORATE: Civil Engineering Services
POST DESIGNATION: Supervisor Streets & Stormwater (Haarlem) - George
(Permanent)
WC0444906
REFERENCE: 3059502

Salary: R199032-R258336 (T7)
Additional Service Benefits: Medical Aid, Pension, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance

MINIMUM REQUIREMENTS:

Grade 10 or equivalent technical qualification (Attach School Report)
Code EC drivers' licence with PrDp
Basic Computer Literacy: MS Word / Excel
3 – 5 years relevant experience

COMPETENCIES:

Core Professional Competencies: Problem Solving, Planning and Organising, Organisational Awareness
Functional Competencies: Discipline Specific Skills, People Management, Task Management, Workplace Safety, Budgeting
Public Service Orientation Competencies: Interpersonal Relationships, Communication, Service Delivery Orientation
Personal Competencies: Action and outcome orientation, Resilience, Ethics and Accountability

KEY PERFORMANCE AREAS:

Ensure that all construction work is properly planned and communicated with all role players, and that control is exercised during all projects
Ensure that work is performed under supervision and that subordinate personnel is provided with advice and in-job training
Ensure that duties are executed effectively
Ensure that the vehicle is driven and maintained, and that all safety measures are followed
Ensure that information is communicated and received correctly and that good communication channels are maintained
Ensure that proper time management is done by ensuring availability of items on the vehicle
Ensure that proper account is given in writing on every call out received
Ensure that all safety requirements are adhered to during the execution of duties

SPECIAL CONDITIONS ATTACHED TO THE POST:

Ability to communicate in two of the three official languages of the Western Cape
Good communication and interpersonal skills
Good leadership and people skills
Ability to work under pressure
Must be willing to do standby duties
Must be willing to work in adverse weather conditions

PROBATION PERIOD: 6 months

ENQUIRIES: Mr. Mayur Beeput (044 752 1024)

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INSTRUCTIONS TO APPLICANTS (Please read carefully)

Applicants must submit a formal application form with all fields completed and a comprehensive CV, certified copies (not older than 6 months) of relevant qualifications, identity document and driver's license, if applicable. Applications must be submitted **electronically** preferably as one PDF document to CivilPosts@george.gov.za. Application forms can be obtained from the Municipal website, www.george.gov.za and must reach the Human Resource Department on or before **[20 JUNE 2024]** at 16:30pm. **Applicants must clearly state the reference number and position title in the subject line of the email. Applicants are required to complete application form in full.**

Only electronic applications will be accepted.

Disqualification:

Please note that the following will lead to disqualification:

- Non-submission of required documents or submission of fraudulent documents.
- Canvassing of Councillors and/or officials.
- Non-adherence to the instructions on the advertisement.

NB: Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

The Municipality reserves the right not to make an appointment.

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under-represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

CLOSING DATE: [2024-06-20] AT 16:30PM