

VACANCY VAKATURE



EXTERNAL CIRCULATION

DIRECTORATE: Civil Engineering Services
POST DESIGNATION: Deputy Director: Waste Water Services - George
(Permanent)
WC0441903
REFERENCE: 3159955

Salary: R907 992 - R1 178 640 (T18)
Additional Service Benefits: Medical Aid, Pension, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance
Perks: Cellphone and Vehicle Allowance (subject to prescribed requirements)

MINIMUM REQUIREMENTS:

A relevant B-Tech Civil/Mechanical Engineering degree with registration as PrTechEng (or) BEng or BSc Civil/Mechanical engineering degree with registration as Pr Eng
Plus, In the Case of Mechanical discipline, depending on the size of installations, a GCC or Pr Cert Eng
Computer Literate: MS Office
8 Years or more relevant experience post registration
Valid Code B Driver's License

COMPETENCIES:

Core Professional Competencies: Planning, Organisational Awareness, Attention To Detail.
Functional Competencies: Design, Project Management, Construction, Operations And Maintenance
Public Service Orientation Competencies: Interpersonal Relationships, Communication, Service Delivery Orientation
Personal Competencies: Action And Outcome Orientation, Resilience, Change Readiness, Cognitive Ability
Learning Orientation, Accountability And Ethical Conduct
Management/ Leadership Competencies: Impact and Influence, Team Orientation, Direction Setting, Coaching And Mentoring

KEY PERFORMANCE AREAS:

Ensure that previously identified goals of the division as a whole are achieved and ensure future requirements are planned for.
Ensure efficient and cost-effective financial management and control over all expenditure.
Ensure agreed terms and conditions are complied with and service and/or goods delivered conforms to specifications required.
Ensure the activities, projects and assignments associated with the division are monitored, deviations addressed and corrective measures introduced to curb non-conformance, poor quality and performance enabling the department to deliver in accordance with the laid down objectives, procedures and cost parameter.
Ensure effective administrative procedures and the sharing of information and documentation utilized in the process of service delivery.
Ensure a climate conducive to promoting and sustaining motivational and performance levels is cultivated and maintained enabling the Section to contribute positively to the Department's service level objectives and outcomes.

SPECIAL CONDITIONS ATTACHED TO THE POST:

Good knowledge of all relevant government Acts, Municipal By-laws, policies and procedures.
Ability to communicate in two of the three official languages of the Western Cape.
Good communication and interpersonal skills.
Excellent financial management skills.

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Computer literacy (GIS, IMQS).
Willingness to work after hours.
Ability to function under pressure.
Ability to plan and organize maintenance and construction operations.
Outstanding problem-solving skills.
Ability to delegate and supervise the implementation of projects.
Good knowledge of the drafting of tender specifications, conditions and prerequisites.

PROBATION PERIOD: 6 months

ENQUIRIES: J Koegelenberg (044) 801 9278

INSTRUCTIONS TO APPLICANTS (Please read carefully)

Applications must be submitted **electronically** on the E-recruitment site, which can be found on the George Municipality website, www.george.gov.za, under **Job Portal**. Applicants must register and apply online before **[2024-06-14]** at 16:30pm.

Please Note the following when applying on the Portal:

- Applicants must please ensure to follow the Assisting Guidelines that can be accessed on the website under Job Portal, before completing their online application.
- Applicants should check and verify their current status or the progression of their application, by referring to their "Inbox" tab on the Portal.
- Please ensure that all the information on your profile is correct and all the necessary documents are attached, prior to submitting your job application.

Applicants must complete all the mandatory profile fields honestly and thoroughly. Please ensure the following documents are submitted under the correct field titles:

- A comprehensive CV (Stipulating full employment history-title of position held, time periods and duties).
- All applications must be accompanied by certified copies (not older than 6 months), by a Commissioner of Oath.
- All relevant Qualifications and Identity document must accompany your application. Driver's license and registration with a professional body must accompany your application only if applicable.

Only online applications will be accepted.

The turnaround time for assistance with any portal related challenges is two (2) working days. Applicants are urged to register and apply well in advance.

Disqualification:

Please note that the following will lead to disqualification:

Non-submission of required documents or submission of fraudulent documents.
Canvassing of Councillors and/or officials.
Non-adherence to the instructions on the advertisement.

NB: Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

The Municipality reserves the right not to make an appointment.

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

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George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under -represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

CLOSING DATE: [2024-06-14] AT 16:30PM