

### **EXTERNAL CIRCULATION**

**DIRECTORATE: Civil Engineering Services**  
**POST DESIGNATION: Foreman: Sewerage - George**  
**(Permanent)**  
**1424**  
**REFERENCE: 3008505**

Salary: R 284 064 - R368 700 (T10)  
Additional Service Benefits: Medical Aid, Pension, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance

#### **MINIMUM REQUIREMENTS:**

3-5 years' relevant experience.  
Grade 10 or equivalent technical qualification.  
Code EB Driver's License.  
Basic Computer Literacy: MS Word/Excel.

#### **COMPETENCIES:**

Core Professional Competencies: Problem Solving, Planning and Organising, Organisational Awareness.  
Functional Competencies: Discipline Specific Skills, People Management, Task Management, Work Place Safety, Budgeting.  
Public Service Orientation Competencies: Interpersonal Relationships, Communication, Service Delivery Orientation.  
Personal Competencies: Action and outcome orientation, Resilience, Ethics and Accountability.  
Management / Leadership Competencies: Direction Setting, Impact and Influence, Coaching and Mentoring, Team Orientation.

#### **KEY PERFORMANCE AREAS:**

To ensure that inspections and proactive measures are instituted and record kept of reoccurring spillages.  
To ensure that new sewer connections are made and that specific sequences are followed.  
To ensure departmental guidelines and statutory requirements are observed during the operating sequences.  
To ensure that the water distribution network is well maintained and that the water meters are replaced and connections made as required.  
To ensure that Water Pump Stations are fully operational and functions optimally  
To ensure that departmental guidelines and statutory / regulatory requirements are observed during the operating sequences  
To ensure that all manholes are safe and left properly closed after finishing work instructions  
To ensure time is saved by determining the exact area where trenches must be dug to repair the sewerage lines.  
To ensure that financial control is exercised before and during the purchase of goods, in order to ensure that personnel is capacitated and capable of performing at acceptable levels, that deviations are addressed and corrective measures are implemented

**SPECIAL CONDITIONS ATTACHED TO THE POST:**

Ability to communicate in at least two of the official languages of the Western Cape.  
Good interpersonal and communication skills.  
Friendly and outgoing personality.  
Project a neat and professional image.  
Must work in adverse weather conditions.  
Must have supervisory skills.  
Must be willing to work overtime.

**PROBATION PERIOD:** 6 months

**ENQUIRIES:** Deon de Jager (0448019354)

**INSTRUCTIONS TO APPLICANTS**

Applications must be submitted **electronically** on the E-recruitment site, which can be found on the George Municipality website, [www.george.gov.za](http://www.george.gov.za), under **Job Portal**. Applicants must register and apply online on the portal on or before [2024-02-28] at 16:30pm.

**Please Note the following when applying on the Portal:**

- **Applicants must please ensure to follow the Assisting Guidelines that can be accessed on the website, under Job Portal, before completing their online application.**
- **For Applicants to check and verify their current status or progression of their application, please can they refer to their "Inbox" tab on the portal.**
- **Please ensure that all information on your profile is correct and all the necessary documents are attached, prior submitting your job application.**

**Applicants must complete all the mandatory profile fields honestly and thoroughly, and ensure the following documents are submitted under the correct Field Titles:**

1. A comprehensive CV (Stipulating Full employment history-Title of position held, time periods and duties).
2. All applications must be accompanied by Certified copies (not older than 6 months), by a Commissioner of Oath.
3. All relevant Qualifications must be attached, the identity document, driver's license (If applicable) must accompany your application. **Only online applications will be accepted.**

**Disqualification:**

**Please note that the following will lead to disqualification:**

Non-submission of required documents or submission of fraudulent documents.

Canvassing of Councillors and/or officials.

Non-adherence to the instructions on the advertisement.

**NB:** Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

**The Municipality reserves the right not to make an appointment.**

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under -represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

**CLOSING DATE: [2024-02-28] AT 16:30PM**