

GEORGE MUNICIPALITY / GEORGE MUNISIPALITEIT
QUOTATION NO./KWOTASIE NR. DPD004/2024q

Quotations are hereby invited for the **APPOINTMENT OF SERVICE PROVIDER FOR PROOF READING, EDITING, DESIGNING AND LAYOUT OF GEORGE MUNICIPALITY'S ANNUAL REPORT 2022/2023 FINANCIAL YEAR.**

Kwotasies word hiermee ingewag vir die **AANSTELLING VAN 'N DIENSVERSKAFER VIR PROEFLEES, REDIGERING, ONTWERP EN UITLEG VAN GEORGE MUNISIPALITEIT SE JAARVERSLAG 2022/2023 FINANSIËLE JAAR.**

Completed quotations in a sealed envelope, clearly marked:

Voltooide kwotasies in 'n verseëelde koevert, duidelik gemerk:

Quotation No. DPD004/2024q must be placed in the tender box at the George Municipality on the First Floor, Directorate: Financial Services, Supply Chain Management Unit, Civic Centre, York Street, George by no later than **12:00** on **Wednesday, 24 January 2024**. Quotations are not allowed to be placed in the tender box after 12:00. Quotations will be opened on the same day in the Committee Room at 12:05. Late or unmarked quotations will not be considered. No posted quotations or quotations per fax or e-mail will be accepted.

Kwotasie Nr. DPD004/2024q, moet voor **Woensdag, 24 Januarie 2024** om **12:00** in die tender bus by die George Munisipaliteit op die Eerste Vloer, Direkoraat: Finansiële Dienste, Voorsieningskanaal Bestuursenheid, Burgersentrum, Yorkstraat, George geplaas word. Geen kwotasies sal toegelaat word om na 12:00 in die tender bus geplaas te word nie. Kwotasies sal om 12:05 dieselfde dag in die Komiteekamer oopgemaak word. Laat of ongemerkte kwotasies sal nie oorweeg word nie. Geen kwotasies per pos, faks of e-pos sal aanvaar word nie.

Quotation documents are available at a non-refundable deposit of R60.95 each from the Supply Chain Management Unit, First Floor, Civic Centre, 71 York Street, George.

Kwotasie dokumente is verkrygbaar teen 'n R60.95 nie-terugbetaalbare deposito elk by die Voorsieningskanaal Bestuursenheid op die Eerste Vloer, Burgersentrum, Yorkstraat 71, George.

Quotation documents are available on the George Municipality's website: www.george.gov.za, free of charge.

Kwotasie dokumente is gratis op die George Munisipaliteit se webblad beskikbaar: www.george.gov.za.

Stage 1: Functionality

Fase 1: Funksionaliteit

Only bidders scoring a minimum of **15 out of 20 points** in stage 1 will be further considered for evaluation in stage 2.

Slegs bidders wat 'n minimum van **15 uit 20 punte** in fase 1 behaal, sal verder vir evaluering in fase 2 oorweeg word.

Stage 2: Price, Preference and Specific Goals

Fase 2: Prys, Voorkeur en Spesifieke Doelwitte

Quotations will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2022; the George Municipality's Supply Chain Management Policy as well as the George Municipality's Preferential Procurement Policy, where 80 points will be scored for price and 20 points for B-BBEE status and Specific Goals.

Kwotasies sal ge-evalueer en toegeken word in terme van die Wet op die Raamwerk vir Voorkeurverkrygingsbeleid (Wet 5 van 2000) Regulasies 2022; die George Munisipaliteit se Voorsieningskanaalbestuursbeleid sowel as die George Munisipaliteit se Voorkeurverkrygingsbeleid, waar 80 punte ten opsigte van die prys en 20 punte ten opsigte van B-BBEE status en Spesifieke Doelwitte toegeken sal word.

For more information, contact Ms. Whitney Prins at (044) 801 9546.

Vir verdere inligting, kontak Me. Whitney Prins by (044) 801 9546.

The Municipality reserves the right to withdraw any invitation to quote and/or to readvertise or to reject any quotation or to accept a part of it. The Municipality is not bound to accept the lowest or any quotation.

Die Munisipaliteit behou die reg voor om enige versoek vir 'n kwotasie terug te trek en/of te her-adverteer of enige kwotasie te verwerp of gedeeltelik te aanvaar. Die Munisipaliteit is nie daartoe gebind om die laagste of enige kwotasie te aanvaar nie.

A TCS PIN for bidders' tax compliance information must be submitted with the quotation document.

'n "TCS PIN" vir bidders se belasting nakoming inligting moet ingesluit wees by die kwotasie dokument.

It will be required from all successful bidders to register on the Central Supplier Database (CSD).

Dit sal van alle suksesvolle bidders verwag word om op die Sentrale Verskaffersdatabasis (SVD) te registreer.

DR M GRATZ
MUNICIPAL MANAGER
GEORGE MUNICIPALITY
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