

GEORGE MUNICIPALITY
GEORGE MUNICIPALITY / GEORGE MUNISIPALITEIT
TENDER NUMBER / NOMMER: BA113/2023

Tenders are hereby invited for the

APPOINTMENT OF A SERVICE PROVIDER FOR DOCUMENT IMAGING AND OFF-SITE STORAGE FOR THE GEORGE MUNICIPALITY FROM DATE OF APPOINTMENT UNTIL 30 JUNE 2026

Completed tenders in a sealed envelope, clearly marked:

Tender No. BA113/2023 must be placed in the tender box at the George Municipality on the First Floor, Directorate: Financial Services, Supply Chain Management, Civic Centre, York Street, George by no later than **12:00** on **Monday, 29 January 2024**. Tenders will be opened on the same day in the Committee Room at 12:05. Late or unmarked tenders will not be considered. No posted tenders or tenders per fax or e-mail will be accepted.

Tender documents are available at a non refundable deposit of R267-95 each from the Supply Chain Management Unit, First Floor, Civic Centre, York Street, George.

Tender documents are available on the George Municipality's website: www.george.gov.za, free of charge.

A compulsory briefing session will be held on Friday, 19 January 2024 at 10:00 via MS Teams. Tenderers must register per e-mail at Ms. Bronlynn Jumaat with email address: bcjumat@george.gov.za before 14:00 on Monday, 15 January 2024 in order to receive an invite for the compulsory information session.

If tenderers do not register for attendance before 14:00 on Monday, 15 January 2024 with Ms. Bronlynn Jumaat; tenderers will not be able to attend the compulsory information session, which will invalidate your tender.

Tenders will be evaluated and adjudication in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2022; the George Municipality's Supply Chain Management Policy as well as the George Municipality's Preferential Procurement Policy, where 80 points will be scored for price and 20 points for B-BBEE status and Specific Goals.

For more information, contact Mr. Timothy Craak at (044) 801 9388.

The Municipality reserves the right to withdraw any invitation to tender and/or to readvertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the lowest or any tender.

A TCS PIN for bidders' tax compliance information must be submitted with the tender document.

It will be required from the successful bidder to register on the Central Supplier Database (CSD).

DR M GRATZ
MUNICIPAL MANAGER
GEORGE MUNICIPALITY
GEORGE
6530

Tenders word hiermee ingewag vir die

AANSTELLING VAN 'N DIENSVERSKAFFER VIR DOKUMENTBEELDING EN BUIE-TERREIN STOORING VIR DIE GEORGE MUNISIPALITEIT VANAF DATUM VAN AANSTELLING TOT 30 JUNIE 2026

Voltoiede tenders in 'n verseelde koevert, duidelik gemerk:

Tender Nr. BA113/2023 moet voor **Maandag, 29 Januarie 2024 om 12:00** in die tender bus by die George Munisipaliteit op die Eerste Vloer, Direkoraat: Finansiële Dienste, Voorsieningskanaal Bestuurseenheid, Burgersentrum, Yorkstraat, George geplaas word. Tenders sal om 12:05 dieselfde dag in die Komiteekamer oopgemaak word. Laat of ongemerkte tenders sal nie oorweeg word nie. Geen tenders per pos, faks of e-pos sal aanvaar word nie.

Tender dokumente is verkrygbaar teen 'n R267-95 nie-terugbetaalbare deposito elk by die Voorsieningskanaalbestuur Eenheid op die Eerste Vloer, Burgersentrum, Yorkstraat, George.

Tender dokumente is gratis op die George Munisipaliteit se webblad beskikbaar: www.george.gov.za.

'n Verpligte inligtingsessie sal op Vrydag, 19 Januarie 2024 om 10:00 via MS Teams gehou word. Tendersaars moet teen Maandag, 15 Januarie 2024 voor 14:00 per e-pos registreer by Mej. Bronlynn Jumaat by e-pos adres: bcjumat@george.gov.za om 'n uitnodiging na die verpligte inligtingsessie te ontvang.

Indien tendersaars nie voor 14:00 op Maandag, 15 Januarie 2024 vir bywoning by Mej. Bronlynn Jumaat geregistreer het nie; sal tendersaars nie die verpligte inligtingsessie kan bywoon nie, en sal u tender ongeldig wees.

Tenders sal ge-evalueer en toegeken word in terme van die Wet op die Raamwerk vir Voorkeurverkrigingsbeleid (Wet 5 van 2000) Regulasies 2022; die George Munisipaliteit se Voorsieningskanaalbestuursbeleid sowel die George Munisipaliteit se Voorkeurverkrigingsbeleid, waar 80 punte ten opsigte van die prys en 20 punte ten opsigte van B-BBEE status en Spesifieke Doelwitte toegeken sal word.

Vir verdere inligting, kontak Mnr. Timothy Craak by (044) 801 9388.

Die Munisipaliteit behou die reg voor om enige versoek vir 'n tender terug te trek en/of te her-adverteer of enige tender te verwerp of gedeeltelik te aanvaar. Die Munisipaliteit is nie daartoe gebind om die laagste of enige tender te aanvaar nie.

'n "TCS PIN" vir tendersaars se belasting nakoming inligting moet ingesluit wees by die tender dokument.

Dit sal van die suksesvolle tenderaar verwag word om op die Sentrale Verskaffersdatabasis (SVD) te registreer.

DR M GRATZ
MUNISIPALE BESTUURDER
GEORGE MUNISIPALITEIT
GEORGE
6530