

## EXTERNAL CIRCULATION

**DIRECTORATE: FINANCIAL SERVICES**

**POST DESIGNATION: INTERNSHIP FINANCIAL MANAGEMENT**

**24 MONTHS CONTRACT APPOINTMENT**

**REFERENCE: FIN MGMT INTERN 07/2023**

**Salary** : All inclusive package of R 8500.00 per month

Applications are invited from dynamic individuals in the George area who have recently obtained a relevant 3-year tertiary (National Diploma or Bachelor's Degree) in the financial field, to gain practical experience in Local Government financial management.

This project is an initiative of National Treasury's Financial Management and Budget Reform Programme and is aimed at capacitating/training graduates for a career in Local Government Finance.

The appointees will primarily be trained in the Budget, Financial Statements and Internal Audit sections as part of their training programme. They will also be utilised in other functional areas within the Financial Services Department to ensure that they develop the necessary skills.

### MINIMUM REQUIREMENTS:

- Relevant 3-year tertiary (National Diploma or Bachelor's Degree) in the financial field with at least Financial Management, Management Accounting, Local Government Finance, Financial Accounting or Internal Audit.
- Applicants must have completed their diploma/degree or certificates successfully.
- Good written and spoken communication skills.
- Computer literacy (MS Office).
- Preference will be given to graduates who have recently completed their studies.
- Preference will be given to graduates who reside in George and the Southern Cape and surrounding areas i.e. George, Mossel Bay, Knysna, Oudtshoorn, Plettenberg Bay, etc

**ENQUIRIES: Mr. GJ Goliath 044 801 9036**

### INSTRUCTIONS TO APPLICANTS

Applicants must submit a formal application form with all fields completed and a comprehensive CV and cover letter, certified copies (not older than 6 months) of relevant qualifications, identity document and driver's license, if applicable. Applications must be submitted **electronically** preferably as one PDF document to [FinancePosts@george.gov.za](mailto:FinancePosts@george.gov.za) Application forms can be obtained from the Municipal website, [www.george.gov.za](http://www.george.gov.za) and must reach the Human Resource Department on or before **23 AUGUST 2023** at 12:00pm. **Applicants must clearly state the reference number and position title in the subject line of the email.**

**Only electronic applications will be accepted.**

**Disqualification:**

**Please note that the following will lead to disqualification:**

Non-submission of required documents or submission of fraudulent documents.

Canvassing of Councillors and/or officials.

Non-adherence to the instructions on the advertisement.

**NB:** Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

**The Municipality reserves the right not to make an appointment.**

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under-represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

**CLOSING DATE: 23 AUGUST 2023**

## **SIJIKELIZISWA NGAPHAKATHI**

**ICANDELO LOLAWULO: IINKONZO ZEMALI**

**IGAMA LESIKHUNDLA: ULAWULO LWEMALI**

**IINYANGA EZINGAMA-24 UKUQESHWA NGEKHONTRAKTHI**

**IREFERENSI: FIN MGMT INTERN 07/2023**

**Umvuzo** : Iphakheji ebandakanya konke yama- R 8500.00 ngenyanga

Kumenywa izicelo ezivela kubantu abaguqu-guqukayo kummandla waseGeorge abasandula kufumana imfundo ephakamileyo yeminyaka emi-3 efanelekileyo (iDiploma yeSizwe okanye isiDanga sokuQala) kwicandelo lezemali., ukuba bafumane amava okusebenza kulawulo lwemali kuRhulumente waseKhaya.

Le projekthi lilinge leNkqubo yoLawulo lweZimali kaNondyebo weSizwe kunye neNkqubo yoHlaziyo loHlahlo lwabiwo-mali kwaye ijolise ekuxhobiseni/ekuqeqesheni abathweswe isidanga kwikhondo lezeMali likaRhulumente waseKhaya.

Abo baqeshwayo baya kuqeqeshwa ikakhulu kuHlahlo lwabiwo-mali amacandelo eeNgxelo zeMali kunye noPhicotho- zincwadi lwaNgaphakathi njengenxalenye yeenkqubo zoqeqesho lwabo. Baya kusetyenziswa kananjalo nakwezinye iindawo zokusebenza Phakathi kwiSebe leeNkonzo zeMali ukuqinisekisa ukuba baphuhlisa izakhono eziyimfuneko.

### **IIMFUNEKO EZINCINANE:**

- Imfundo enomsila yeminyaka emi-3 efanelekileyo (iDiploma yeSizwe okanye isiDanga sokuQala) kwicandelo lezemali ube nobuncinane boLawulo lweMali, uLawulo loCwangciso -Mali, ezeMali kaRhulumente waseKhaya, uCwangciso-mali okanye uPhicotho-zincwadi lwangaphakathi.
- Abafaki-zicelo kufuneka babe bayigqibile idiploma/isidanga okanye izatifikethi zabo ngempumelelo.
- Izakhono zonxibelelwano zokubhala kunye nezokuthetha
- Ulwazi lwekhompyutha (MS Office).
- Ukhetho luya kunikezelwa kwabo bathweswe izidanga basandula kugqiba izifundo zabo.
- Ukhetho luya kunikezelwa kwabathweswe izidanga abahlala eGeorge naseMzantsi Kapa nakwiindawo eziyingqongileyo umz. George, Mossel Bay, Knysna, Oudtshoorn, Plettenberg Bay, njl.

**IMIBUZO: Mnu. GJ Goliath 044 801 9036**

### **IMIYALELO KUBAFKI- SICELO**

Abafaki -zicelo kufuneka bangenise ifomu yesicelo esemthethweni egcwaliswe onke amacandelo kunye neCV ebanzi, iikopi eziqinisekisiweyo (ezingekho ngaphezu kweenyanga ezi-6 ubudala) zeziqinisekiso zemfundo ezifanelekileyo, isazisi, kunye nephepha- mvume lokuqhuba, ukuba kufanelekile. Izicelo kufuneka zingeniswe **ngokufakwa kwikhompyutha** kusetyenziswa i-intanethi ngokukhethekileyo njengoxwebhu olunye lwePDF kwa- [FinancePosts@george.gov.za](mailto:FinancePosts@george.gov.za). Iifomu zezicelo zingafunyanwa kwiwebhusayithi kaMasipala, [www.george.gov.za](http://www.george.gov.za) kwaye kumele zifikelele kwiSebe lezaBasebenzi ngomhla okanye phambi komhla wama-**23 eyeThupha-2023** ngeye-12:00 emini. **Abafaki-zicelo kumele bachaze ngokucacileyo inombolo yereferensi kunye negama lesikhundla kumgca wesihloko se-imeyili**

Zizicelo ezifakwe ngekhompyutha kusetyenziswa i-intanethi kuphela eziya kwamkelwa.

**Ukuthintelwa:****Nceda uqaphele ukuba oku kulandelayo kuya kukhokelela ekuthintelweni:**

Ukungangeniswa kwamaxwebhu afunekayo okanye ukungeniswa kwamaxwebhu obuqhophololo.

Ukurhwetyeshwa kooCeba kunye okanye amagosa.

Ukungathotyelwa kwemiyalelo ekwisibhengezo sentengiso

**QAPHELA:** Nceda uqaphele apho kuyimfuneko, abagqatswa abafakwe kuluhlu olufutshane baya kufakwa kwinqubo yohlolo nophononongo lwemvelaphi. Ngokungenisa isicelo sesi sikhundla, abagqatswa bayavuma ukuba kwenziwe uphononongo lwemvelaphi oluya kuquka nolunye uphononongo olunxulumeneyo.

**UMasipala ugcine ilungelo lokungaqeshi.**

Ukuba awukhange uve kuthi phakathi kweenyanga ezi-3 zomhla wokuvala, nceda uthathe ngokuba isicelo sakho asiphumelelanga.

UMasipala waseGeorge ngumqeshi onamathuba alinganayo ohambelananomthetho-siseko wenkqubo yokukhawulelana nabo babengenamalungelo ngaphambili kunye noLungelelwaniso kwiNgqesho. Ukhetho luya kunikezelwa kubafaki-zicelo abasuka kumaqela anyuliweyo/angamelwanga ngokwaneleyo

Ukuqeshwa kuya kuxhomekeka kwimfuneko yokusayinwa kwemvumelwano yengqesho kwaye, apho kufanelekileyo, isivumelwano sentsebenzo kunye nokubhengezwa kweenzuzo kunye nenzala.

**UMHLA WOKUVALWA : 23 EYETHUPHA 2023**